

Notice of Meeting

Special Council

Councillor Bhandari (Mayor)
Councillor Mrs L Gibson (Deputy Mayor)
Councillors Allen, Angell, Atkinson, Dr Barnard, Bettison OBE, Bidwell, D Birch, Mrs Birch, Brossard, Brown, Brunel-Walker, Dudley, Finch, Ms Gaw, Gbadebo, MJ Gibson, Green, Mrs Hamilton, Harrison, Mrs Hayes MBE, Ms Hayes, Heydon, Mrs Ingham, Kennedy, Kirke, Leake, Mrs Mattick, Mrs McKenzie, Mrs McKenzie-Boyle, McLean, Ms Merry, Mossom, Neil, Parker, Porter, Skinner, Temperton, Turrell, Virgo and Wade



Wednesday 21 December 2022, 6.30 pm
Council Chamber - Time Square, Market Street, Bracknell, RG12 1JD

Susan Halliwell
Chief Executive

Agenda

All councillors at this meeting have adopted the Mayor's Charter which fosters constructive and respectful debate.

Item	Description	Page
1.	Apologies for Absence	
2.	Declarations of Interest	
	<p>Members are asked to declare any disclosable pecuniary or affected interests in respect of any matter to be considered at this meeting.</p> <p>Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.</p> <p>Any Member with an affected Interest in a matter must disclose the interest to the meeting. There is no requirement to withdraw from the meeting when the interest is only an affected interest, but the Monitoring Officer should be notified of the interest, if not previously notified of it, within 28 days of the meeting.</p>	
3.	Bracknell Forest Council (Reorganisation of Community Governance) Order 2022	3 - 26
	<p>To ask Council to approve the Reorganisation of Community Governance Order and 'related alterations' request following the formal receipt of consent from the Local Government Boundary Commission for England (LGBCE) to enact the final recommendations of the Bracknell Forest Community Governance Review (CGR).</p>	

EMERGENCY EVACUATION INSTRUCTIONS

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Sound recording, photographing, filming and use of social media is permitted. Please contact Philip Sadler, 01344 352140, philip.sadler@bracknell-forest.gov.uk, so that any special arrangements can be made.

Published: 13 December 2022

EMERGENCY EVACUATION INSTRUCTIONS

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To: Council
21 December 2022

Bracknell Forest Council (Reorganisation of Community Governance) Order 2022

Executive Director: Delivery – Democratic and Registration Services

1 Purpose of Report

- 1.1 This technical report asks Council to approve the Reorganisation of Community Governance Order and 'related alterations' request following the formal receipt of consent from the Local Government Boundary Commission for England (LGBCE) to enact the final recommendations of the Bracknell Forest Community Governance Review (CGR).
- 1.2 A subsequent request for 'related alterations' must be provided to the LGBCE before the end of the year to make minor changes to borough ward arrangements in time for the May 2023 elections, as identified in the review's final recommendations. This request must be accompanied by the corresponding Reorganisation of Community Governance Order. There is no scheduled Council meeting before the end of the year therefore this special meeting has been called.

2 Recommendations

- 2.1 **That the Bracknell Forest Council (Reorganisation of Community Governance) Order 2022 as set out in Annex A to this report is agreed**
- 2.2 **That a 'related alterations' request is submitted to the Local Government Boundary Commission for England for the borough boundary changes highlighted in yellow in Annexe A 1-6 of the Reorganisation Order.**

3 Reasons for Recommendations

- 3.1 At the special Council meeting held on 28 September 2022, the final recommendations of the Boundary Review Working Group were agreed. The recommendations sought changes to the parish/town electoral arrangements and changes to borough warding arrangements to align with these changes.
- 3.2 To give effect to the final recommendations, consent was sought from the LGBCE for the changes to the parish/town arrangements to be made. Consent to all proposals was received on 29 November 2022. To conclude the review the Council must make a Bracknell Forest (Reorganisation of Community Governance) Order 2022.
- 3.3 Once the Order is made requests for changes to any of the borough boundaries, known as 'related alterations' requests, must be provided to the LGBCE before the end of 2022, to align with the revised parish/town arrangements in time for the next ordinary council elections on Thursday 4 May 2023.

4 Alternative Options Considered

- 4.1 This is a technical report asking Council to make the required Order and related alterations request, giving effect to the proposals agreed at the Council meeting on 28 September now that consent from the LGBCE to the changes to the parish/town

electoral arrangements has been received. This process is set out in legislation which the Council must follow to conclude the CGR.

5 Supporting Information

- 5.1 In accordance with the powers detailed in the Local Government and Public Involvement in Health Act 2007 Bracknell Forest Council has the authority to review the governance arrangements of parish/town councils within the Bracknell Forest principal area and on 24 November 2021 the Council resolved to undertake a CGR of the whole of the borough of Bracknell Forest. This was in response to the LGBCE's review of Bracknell Forest Council in 2020 which saw changes to both borough and parish/town council warding arrangements.
- 5.2 Officers were delegated responsibility for conducting the review in consultation with the Boundary Review Working Group, including the drafting and publication of statutory review documentation, conducting two stages of public consultation, and drafting recommendations based on submissions received as part of this process.
- 5.3 The 2007 Act gives Bracknell Forest Council the power to make changes to governance arrangements of parish/town councils within the borough area, however, because it is still within the five-year period of the LGBCE implementing their changes to parish/town warding arrangements, consent must be sought from the LGBCE to make any changes to areas where they provided revised parish/ town arrangements.
- 5.5 At the special council meeting held on 28 September 2022 the final recommendations of the Boundary Review Working Group were approved and the request for consent to make these changes was submitted to the LGBCE on 29 September 2022.
- 5.6 Following the granting of consent by the LGBCE the final stage to implement the full recommendations of the review is for Council to approve the Reorganisation Order and submit the related alterations request to the LGBCE.

6 Consultation and Other Considerations

Legal Advice

- 6.1 The statutory basis for conducting community governance reviews is set out in the Local Government and Public Involvement in Health Act 2007. The Authority must also have regard to the contents of guidance published jointly by the Local Government Boundary Commission and the (then) Department for Communities and Local Government in 2010 when conducting such reviews.

Financial Advice

- 6.2 There are no financial implications associated with this report.

Other Consultation Responses

- 6.3 The full range of responses received as part of the two stages of public consultation have been published on the Bracknell Forest Council website. Due consideration was given to these by the working group during the drafting of recommendations.

Equalities Impact Assessment

- 6.4 An Equalities Impact Assessment was completed at the commencement of the review and highlighted the need to ensure that, in the commissioning and running of the consultation, those with a disability or other accessibility consideration were afforded a range of options to engage with and respond to the review. As such both digital and hard copy versions of review documents were made available online, in borough libraries and at other community locations across Bracknell Forest.

Strategic Risk Management Issues

- 6.5 Failure to follow proper process for the implementation of a CGR could result in significant financial and reputational damage to Bracknell Forest Council.

Climate Change Implications

- 6.6 The recommendations in Section 2 above are expected to have no impact on emissions of CO2 due to the nature of the exercise which is predominantly administrative using existing resources.

Health & Wellbeing Considerations

- 6.7 None identified.

Background Papers

None

Contact for further information

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Philip Sadler, Electoral Services Manager
Delivery Directorate – 01344 352140
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LOCAL GOVERNMENT AND PUBLIC INVOLVEMENT IN HEALTH ACT 2007

The Bracknell Forest Council (Reorganisation of Community Governance) Order 2022

Made 21 December 2022

Coming into force in accordance with Article 1

Bracknell Forest ("the Council"), in accordance with section 82 of the Local Government and Public Involvement in Health Act 2007(a) ("the 2007 Act"), has undertaken a community governance review and made recommendations.

The Council has decided to give effect to those recommendations and, in accordance with section 93 of the 2007 Act, has consulted with the local government electors and other interested persons and has had regard to the need to secure that community governance reflects the identities and interests of the community and is effective and convenient:

The Council, in accordance with section 100 of the 2007 Act, has had regard to guidance issued under that section.

The Council makes the following Order in exercise of the powers conferred by sections 86, 98(3), 98(4), 98(6) and 240(10) of the 2007 Act.

Citation and commencement

- 1** (1) This Order may be cited as the Bracknell Forest Council (Reorganisation of Community Governance) Order 2022.
- (2) Subject to paragraph 3 below, this order shall come into force on 1 April 2023
- (3) For the purposes of:
 - (a) this article, and
 - (b) proceedings preliminary or relating to the elections of parish councillors, to be held on the ordinary day of election of councillors in 2023, this Order shall come into force on the day after that on which it is made.

Interpretation

- 2** In this Order —

"Ordinary Day of Election of Councillors" has the meaning given by section 37 of the Representation of the People Act 1983; and "Registration Officer" means an officer

appointed for the purpose of, and in accordance with, section 8 of the Representation of the People Act 1983.

Effect of Order

- 3 This Order has effect subject to any agreement under section 99 (agreements about incidental matters) of the Local Government and Public Involvement in Health Act 2007 relevant to any provision of this Order.

Election of Parish Councillors

- 4 The election of all parish and town councillors shall be held simultaneously on the ordinary day of election of councillors in 2023. The term of office of every parish councillor elected on the Ordinary Day of Election of Councillors shall be four years.

Alteration of parish areas and the areas of parish wards

- 5 Existing parish and town council arrangements are amended as reflected in the summary of changes at Annexe A 1-6 of this Order.

Electoral register

- 6 The Registration Officer for the Borough shall make such rearrangement of, or adaptation of, the register of local government electors as may be necessary for the purposes of, and in consequence of, this Order.

Order date

- 7 The 21 December 2022 is the order date for the purposes of the Local Government (Parishes and Parish Councils) (England) Regulations 2008.

THE COMMON SEAL of BRACKNELL
FOREST COUNCIL was hereunto
affixed in the presence of:

.....
Authorised Officer

on the 21st day of December 2022

EXPLANATORY NOTE

(This note is not part of the Order)

This Order gives effect to recommendations made by Bracknell Forest Council for the alteration of the areas of the parish and town councils within the borough of Bracknell Forest.

The electoral arrangements apply in respect of parish and town council elections to be held on and after the ordinary day of election of councillors on Thursday 4 May 2023.

Article 5 provides for alterations to parish and town council areas.

Article 6. obliges the Electoral Registration Officer to make any necessary amendments to the electoral register to reflect the new electoral arrangements.

The maps defined in Annex A show the alterations to parishes and towns. They are available for inspection during normal working hours at the offices of Bracknell Forest Council, Time Square, Market Street, Bracknell, Berkshire, RG121JD.

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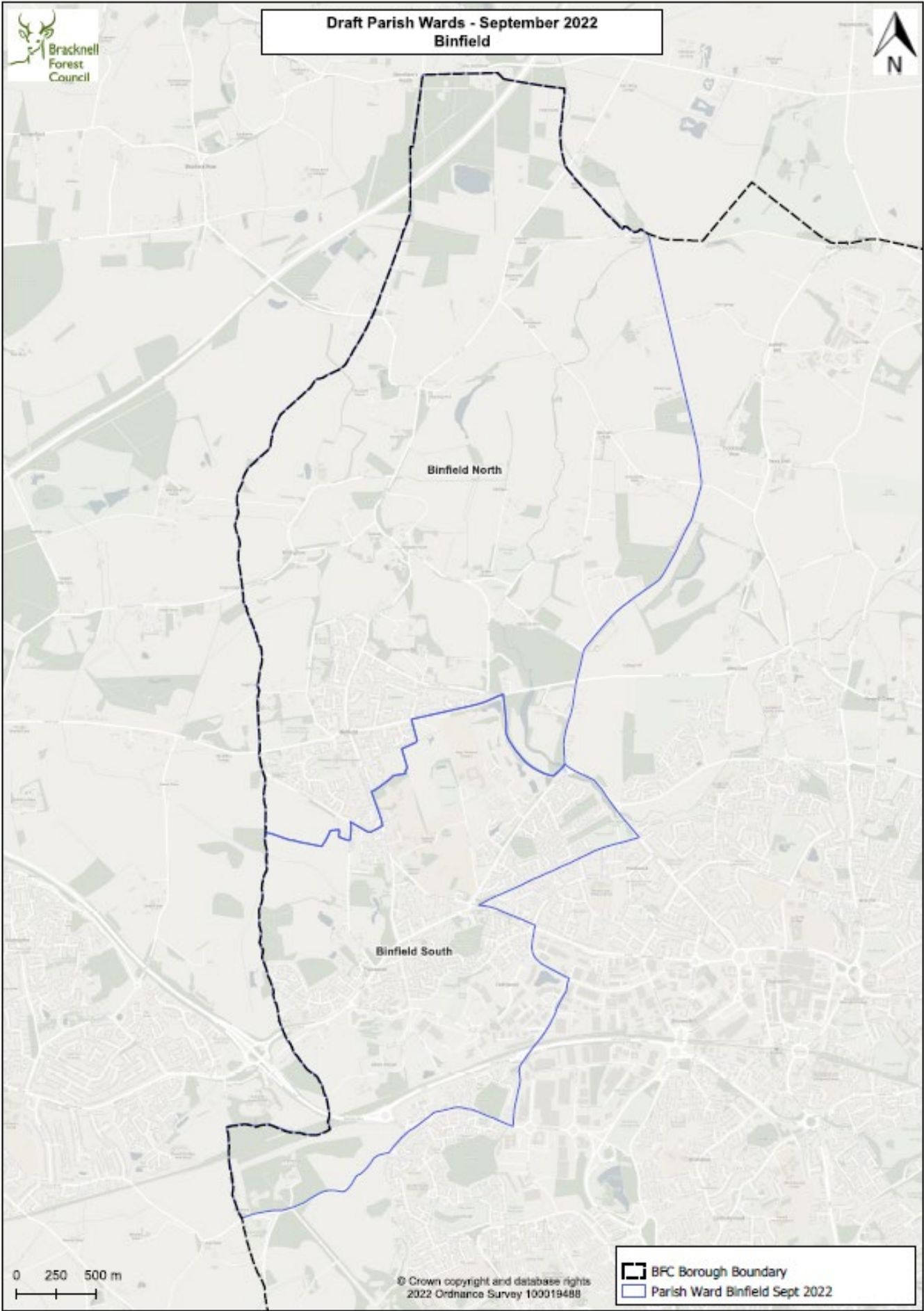
Summary of Changes: Annexe A

1. Binfield Parish Council

Summary of change	Parish/ Town Councils Impacted	Boundary Changes			LGBCE Change Type		
		External parish boundary change	Parish ward change	Borough boundary change	Councillor numbers	Ward name changes	Related alteration to borough boundary
1.1 - No changes to be made.	None	No	No	No	No	No	No

Councillor Breakdown: 11 Councillors (No Change)

Parish Ward	Councillor number	Councillor/ Elector Ratio
Binfield North	4	764
Binfield South	7	716



Summary of Changes: Annexe A

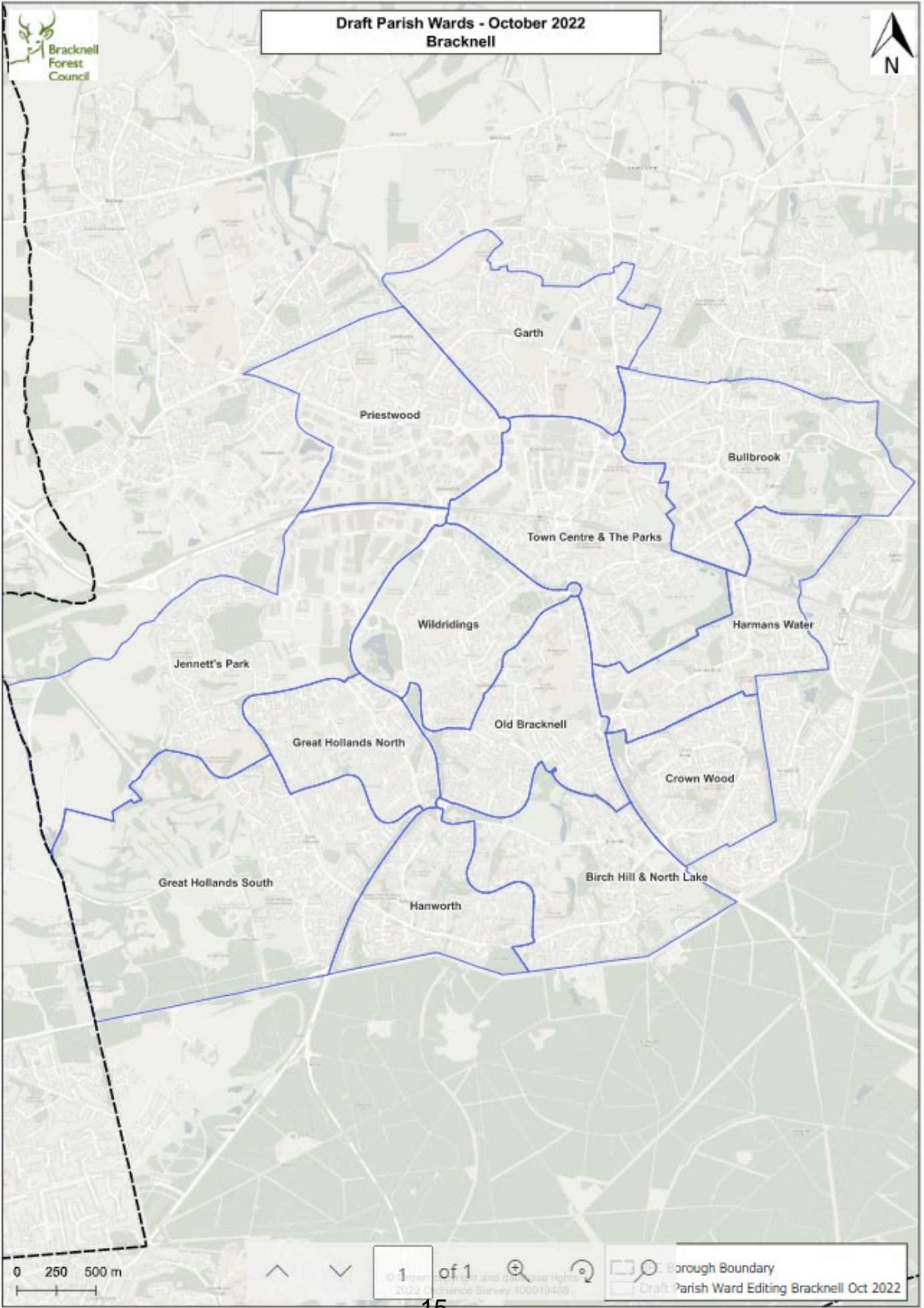
2. Bracknell Town Council

Summary of change	Parish/ town councils impacted	Boundary changes			Other changes		
		External parish boundary change	Parish/ town ward change	Borough boundary change	Councillor numbers	Ward name changes	Related alteration to borough boundary
2.1 - Garth North moved from Warfield Parish into Bracknell Town (Merge with Garth Town Ward)	Warfield Parish and Bracknell Town	Yes	Yes	No	No – As detailed in 5.1 below	No – Garth North Parish ward will no longer exist.	No
2.2 - Town ward boundary between Old Bracknell and Wildridings redrawn along Rectory Lane.	Bracknell Town Council	No	Yes	No	No	No	No
2.3 - Increase of one (1) councillor for the Town Centre and Parks ward taking the overall council number to 28	Bracknell Town Council	No	No	No	Yes +1	No	No
2.4 – Amendment to the boundary between Bracknell Town and Winkfield Parish to better define it between Crown Wood and Forest Park.	Bracknell Town and Winkfield Parish Council	Yes	Yes	Yes	No	No	Yes

Summary of Changes: Annexe A

Councillor Breakdown: 28 Councillors (Plus 1 councillor overall)

Town Ward	Councillor Number	Councillor/ Elector Ratio
Birch Hill & North Lake	2	1,820
Bullbrook	3	1,685
Crown Wood	2	1,598
Garth	2	1,767
Great Hollands North	2	1,689
Great Hollands South	2	2,053
Hanworth	2	1,745
Harmans Water	2	1,902
Jennett's Park	2	1,296
Old Bracknell	2	2,019
Priestwood	2	1,553
Town Centre & The Parks	3	1,804
Wildridings	2	1,510



Summary of Changes: Annexe A

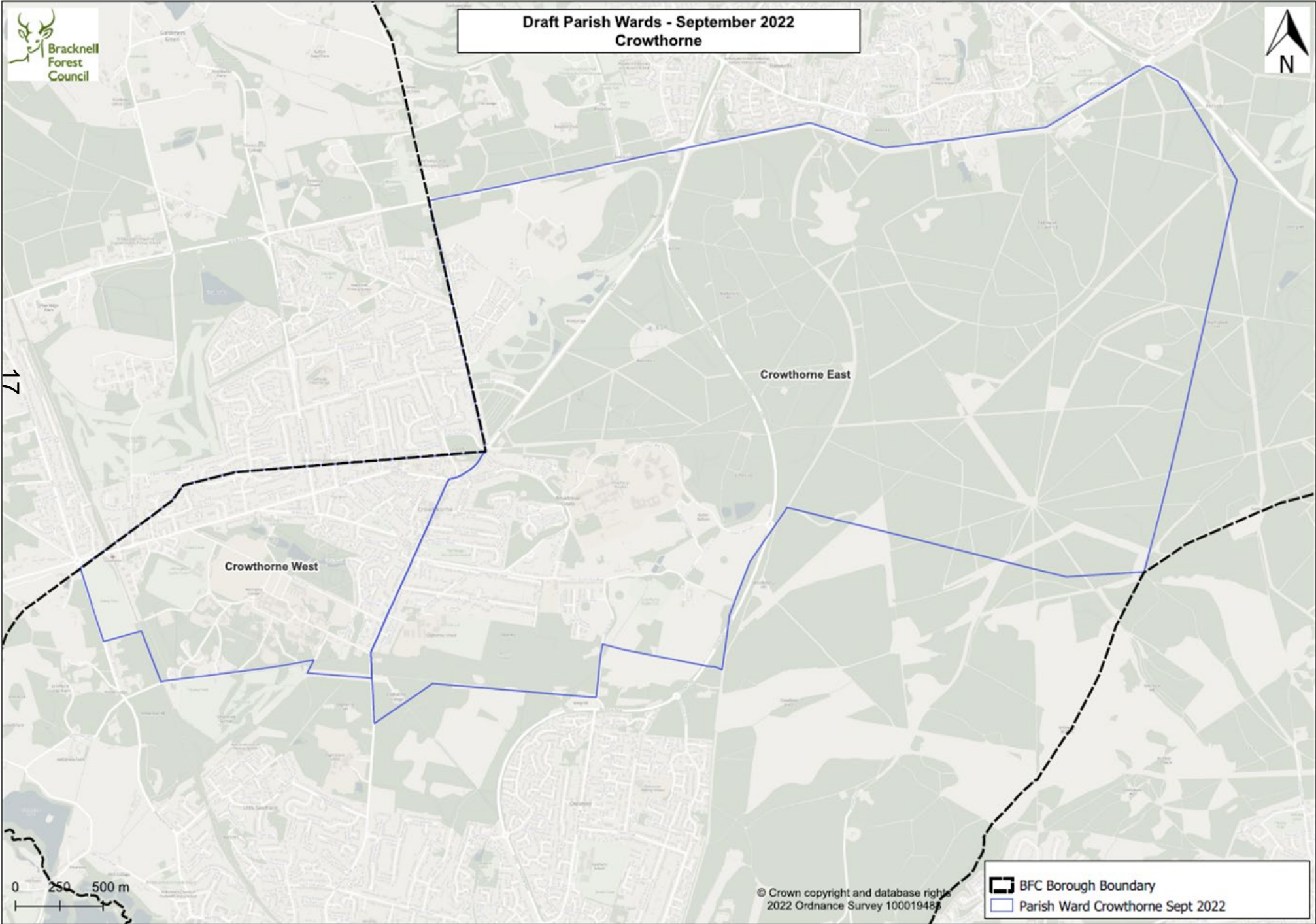
3. Crowthorne Parish Council

Summary of change	Parish/ town councils impacted	Boundary changes			Other changes		
		External parish boundary change	Parish/ town ward change	Borough boundary change	Councillor numbers	Ward name changes	Related alteration to borough boundary
3.1 - Two, five member wards, to be created with the high street as the boundary between the two. To be named Crowthorne East and Crowthorne West.	Crowthorne Parish	No	Yes	No	Yes – 5 councillors across 2 wards (10 overall)	Yes	No
3.2 - External boundary changes to the south of the parish including the incorporation of Derby Field and Edgbarrow Cottage.	Crowthorne Parish, Sandhurst Town	Yes	Yes	Yes	No	No	Yes

Councillor Breakdown: Total Number 10 (No overall change)

Parish Ward	Councillors	Councillor/ Elector Ratio
Crowthorne East	5	705
Crowthorne West	5	652

Summary of Changes: Annexe A



Summary of Changes: Annexe A

4. Sandhurst Town Council

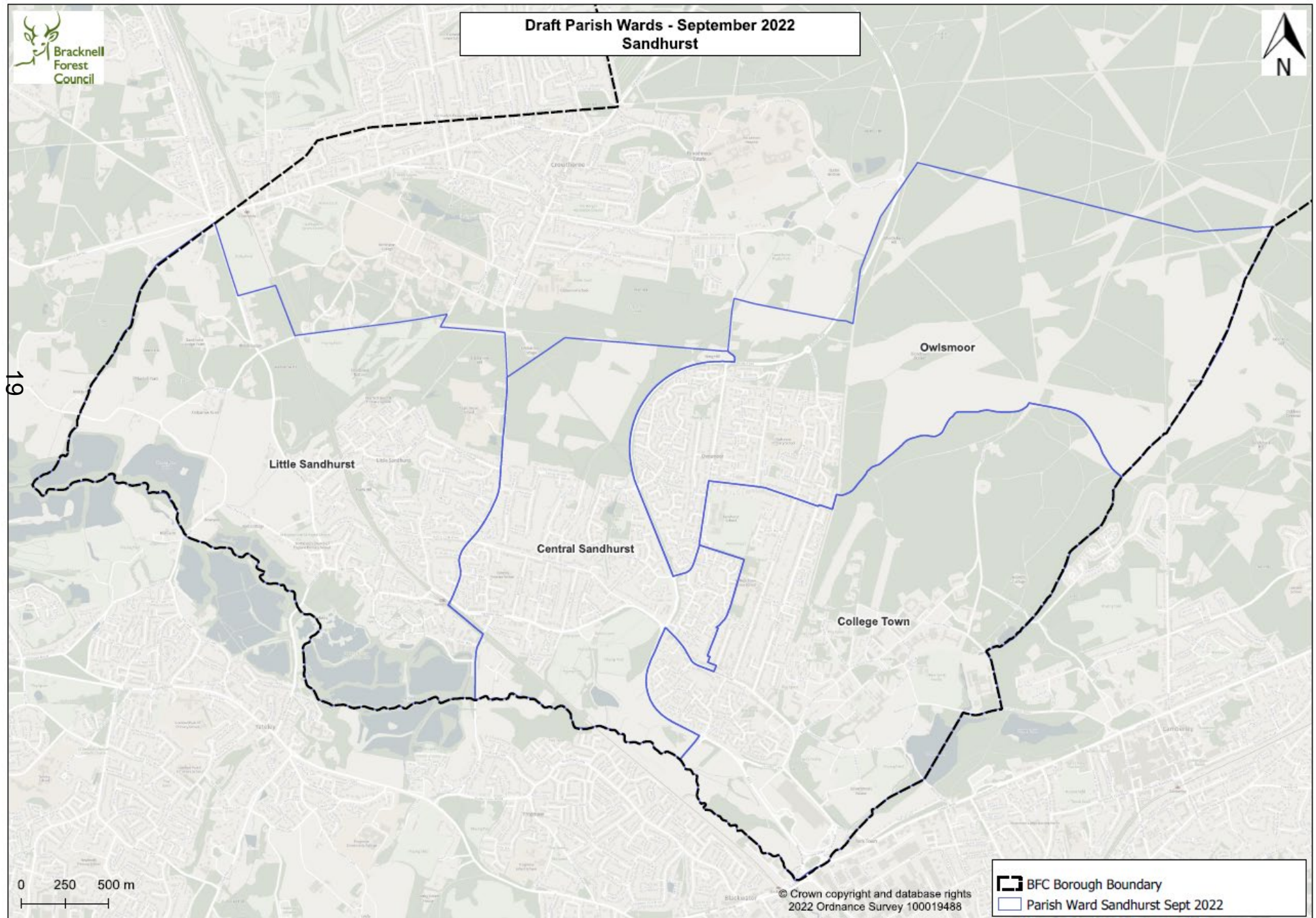
Summary of changes:

Summary of change	Parish/ town councils impacted	Boundary changes			Other changes		
		External parish boundary change	Parish/ town ward change	Borough boundary change	Councillor numbers	Ward name changes	Related alteration to borough boundary
4.1 - External boundary changes as a consequence of 3.2 above	Crowthorne Parish Council Sandhurst Town Council	Yes	No	Yes	No	No	Yes
4.2 - The councillor number for all town wards to be equalised with six councillors in each town ward.	Sandhurst Town Council	No	Yes	No	Yes	No	No

Councilor Breakdown: Total Number: 24 (No overall change)

Town Ward	Councillors	Councilor/ Elector Ratio
Central Sandhurst	6	722
College Town	6	630
Little Sandhurst	6	623
Owlsmoor	6	756

Summary of Changes: Annexe A



Summary of Changes: Annexe A

5. Warfield Parish Council

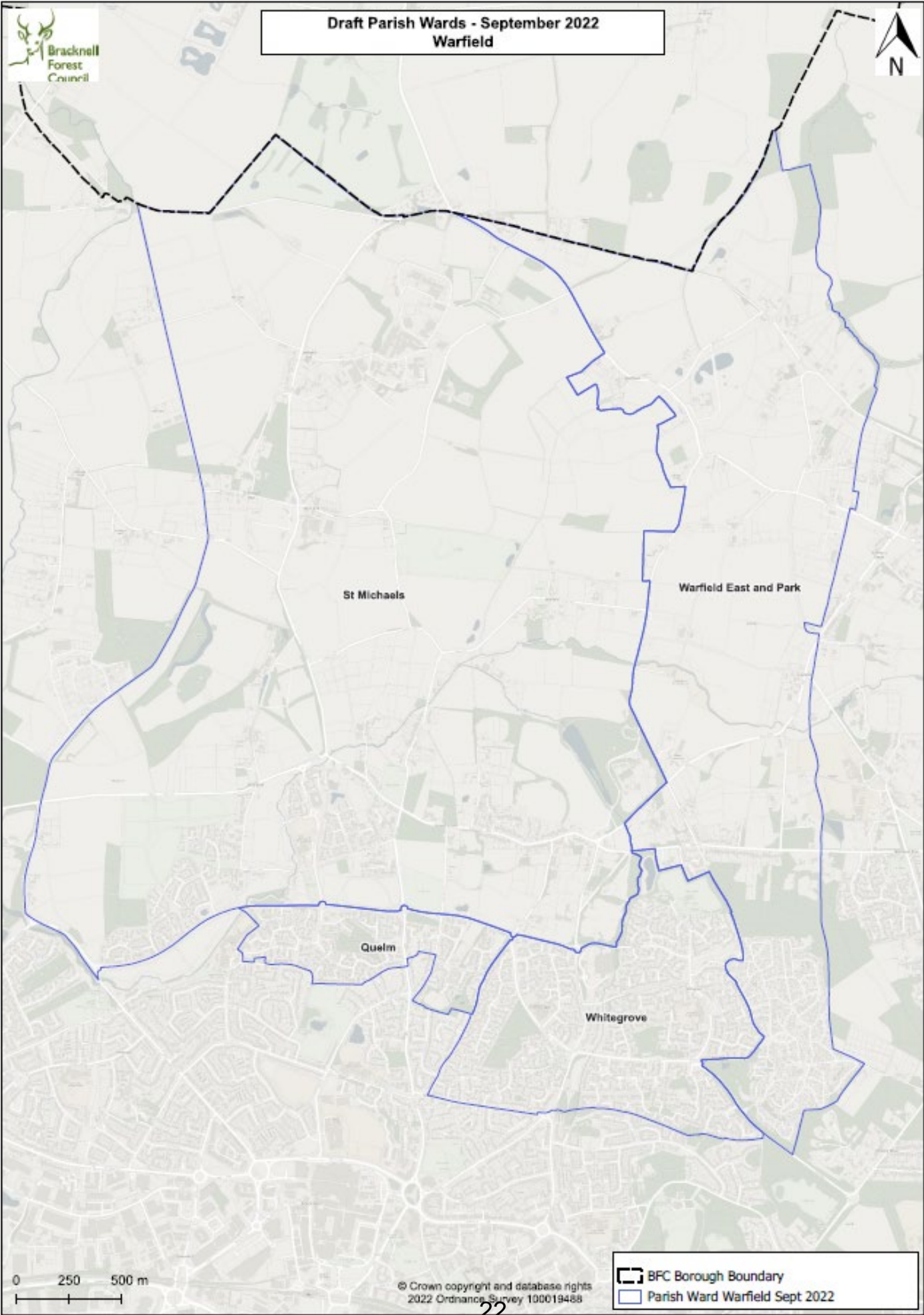
Summary of change	Parish/ town councils impacted	Boundary changes			Other changes		
		External parish boundary change	Parish/ town ward change	Borough boundary change	Councillor numbers	Ward name changes	Related alteration to borough boundary
5.1 - Garth North moved from Warfield Parish into Bracknell Town (Merge with Garth Town Ward). Councillor number reduced by 1. consequence of 2.1 above	Warfield Parish and Bracknell Town	Yes	Yes	No	Yes – Councillor not to be transferred to Bracknell Town and will be reallocated to Warfield Parish Area as detailed in the table below.	No	No
5.2 The merger of Warfield East and Warfield Park to create one, two-member ward named Warfield East and Park.	Warfield Parish Council	No	Yes	No	No	Yes – Warfield East and Park	No
5.3 External boundary changes around Warfield Park to bring all properties into Warfield Parish.	Warfield Parish Council and Winkfield Parish Council	Yes	No	Yes	No	No	Yes
5.4 Increase of two (2) councillors to the overall council membership increasing from 13 to 15.	Warfield Parish Council	No	No	No	Yes – reallocation detailed in table below.	No	No

Summary of Changes: Annexe A

5.5 External changes to the boundary between Warfield and Winkfield Parish to incorporate one property into Warfield and one other property into Winkfield.	Warfield Parish Council and Winkfield Parish Council.	Yes	No but, impacted by 5.2	No	No	No	No
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Councillor Breakdown: Total Number 15 (Plus 2 councillors overall)

Parish Ward	Councillor number	Councillor/ Elector Ratio
Quelm	2	854
St Michaels	5	936
Warfield East and Park	2	621
Whitegrove	6	787



Summary of Changes: Annexe A

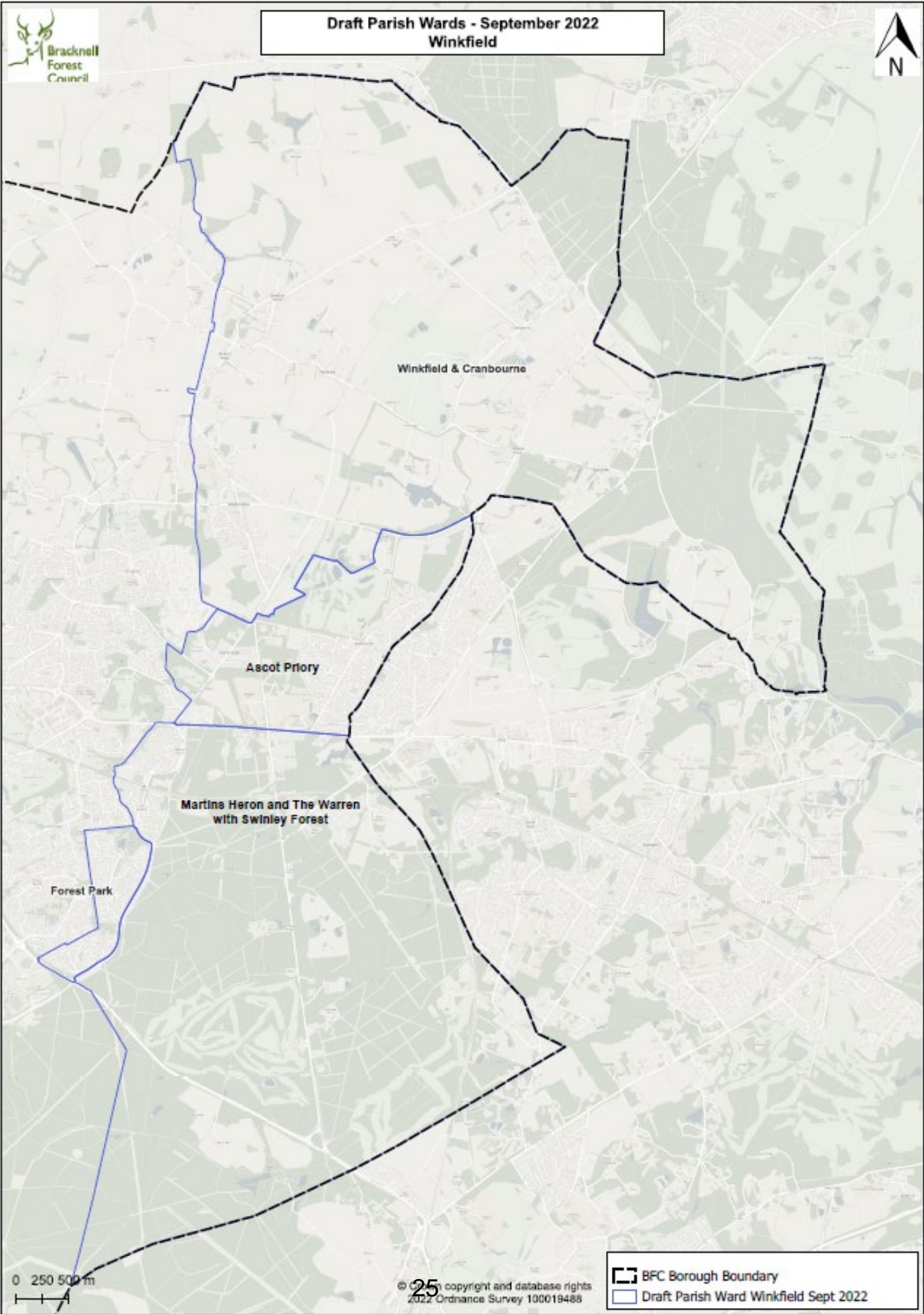
6. Winkfield Parish Council

Summary of change	Parish/ town councils impacted	Boundary changes			Other changes		
		External parish boundary change	Parish/ town ward change	Borough boundary change	Councillor numbers	Ward name changes	Related alteration to borough boundary
6.1 – The merger of the current Ascot Priory and Martins Heron and Warren parish wards to create a single, three-member parish ward called Martins Heron and the Warren with Swinley Forest.	Winkfield Parish Council	No	Yes	No	No	Yes – Ward to be named Martins Heron and the Warren with Swinley Forest.	No
6.2 – To amend the boundary between Bracknell Town Council and Winkfield parish council as detail above in 2.4.	Winkfield Parish Council/ Bracknell Town Council.	Yes	Yes	Yes	No	No	Yes
6.3 – To increase the number of councillors by one (total of six) in the North Ascot parish ward and rename it 'Ascot Priory'.	Winkfield Parish Council	No	No	No	Yes +1	Yes – Ward to be called Ascot Priory	No
6.4 - to amend the boundary around Warfield Park as detailed above in 5.3.	Winkfield Parish Council/ Warfield Parish Council	Yes	Yes	Yes	No	No	Yes

Summary of Changes: Annexe A

Councillor Breakdown: Total Number 19 (Plus 1 councillor overall)

Parish ward	Councillor number	Councillor/ elector ratio
Ascot Priory	6	683
Forest Park	5	644
Martins Heron and The Warren with Swinley Forest	3	653
Winkfield and Cranbourne	5	708



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